

**HINES GS PROPERTIES INC.**  
**BICYCLES USE AND POLICY**

1. Self-use bicycle racks are provided for the convenience of our tenants at 1015 Half Street SE on the P1 Level of the garage, behind the elevator lobby.
2. The racks require the use of a lock, which is to be provided by each individual bicyclist.
3. The bicycle racks are not under video surveillance and Property Management creates no bailment, and will not be held responsible for loss or damage to an individual's bicycle.
4. We ask that cyclists use the bike racks, and not any other area to secure their bicycles.
5. The bike rack is provided for daily use only and is not to be used as a bicycle storage facility. Bicycles deemed to have been left for over 72 hours without prior notice to Property Management will have notices affixed to them requesting removal within a number of days. If they are not removed in that specified amount of time the lock may be cut and the bicycle removed from the rack and held for 72 hours by Management. If the bicycle is not claimed after that time, it may be donated to charity. The same policy applies to locks that are affixed to the bicycle racks for an extended period of time.

This policy is subject to change at any time and will be retransmitted at that time. Any questions or concerns regarding this policy can be directed to the Hines Property Management Office.

I \_\_\_\_\_, on this \_\_\_\_\_, day of \_\_\_\_\_, 202\_\_ here by acknowledge that I understand and will abide by the 1015 Half Street SE Bicycle Cage Use Policy set forth by the Landlord and Property Management.

Tenant Company: \_\_\_\_\_

Tenant Employee Name: \_\_\_\_\_

Tenant Employee Signature: \_\_\_\_\_

Access Card # \_\_\_\_\_

Property Management Approval \_\_\_\_\_

